



St. Jérôme Church of England Bilingual Primary School

Executive Headteacher: Revd. Daniel Norris MBA NPQH

Head of School: Mrs. Elizabeth Walton BA (Hons) PGCE

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To: Parents / Carers

Bonheur Class

Thursday, 14th November 2019

Dear Parents / Carers,

Important information for parents of children in Bonheur Class

I am writing to inform you that Miss Dear will have a short period of absence from Wednesday 20th November due to a minor operation to the knee. We do not anticipate that this will be a long absence and are currently arranging appropriate cover for Bonheur class.

This does mean, however, that it is necessary to change parent consultations planned for Wednesday 20th November. We would like to offer parents who have booked consultations on Wednesday 20th of November to have their consultation on **Monday 18th November at the same time you originally booked**. If you originally booked for Wednesday and cannot now make the same time on Monday, please contact the school office and we will do our best to reschedule the appointment. Consultations on Tuesday 19th November will proceed as planned and will be unaffected.

Please be assured that senior leaders will be monitoring the children in Bonheur class closely during Miss Dear's absence and we look forward to her returning to school after a swift recovery.

Yours sincerely,

Revd Daniel Norris

Executive Headteacher