



St. Jérôme Church of England Bilingual Primary School

Headteacher: Revd. Daniel Norris MBA NPQH
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To All Parents / Carers

3rd September 2021

Dear parents / carers,

We are very much looking forward to welcoming children in to school on Monday.

Getting Ready for School

Children should wear full school uniform each day and should bring a book bag (Reception, Year 1 and 2) or school bag and equipment (Year 3 to Year 5). Children should also bring a pre-filled bottle of water. Please order your child's school lunch in advance. If your child needs medication, remember that this should be brought directly to the school office and not sent in to school with your child. If there have been any changes in your contact details (including additional contacts), child's medical or dietary needs, kindly inform the school office.

Arriving at School

If your child has symptoms of Covid-19 or tests positive they should remain at home in line with current government guidance. Please remember that you must inform the school of any absences by 9am on the first day of absence.

We will continue to welcome children to school between **8:30am and 8:55am**. Children in Reception have special arrangements for arriving at school during the first week and have been informed about this. Children in Reception, Year 1 and Year 2 are to please arrive at the main entrance on Station Road (School Office) and children in Year 3, Year 4 and Year 5 should arrive at the pupil entrance on Elmgrove Road. Please take extreme care when crossing roads and on the pavements in the vicinity of the school and please ensure that you hold your child's hand and always supervise them vigilantly.

If your child has a scooter or bike that needs to remain in school, please bring this to the pupil entrance on Elmgrove Road.

Please ensure you arrive by **8:55am** so that your child does not miss the beginning of the school day.

Collecting Children from School – please note important changes

Children in Reception will be following the timetable that has already been sent to parents.

Reception (from 13th September), Year 1 and Year 2 – 3:30pm

Parents of children in Reception and Year 1 should collect their children from the playground (accessed from Elmgrove Road) at 3:30pm. Please arrive on time and follow the one-way system in operation. In order to facilitate the safe dismissal of all pupils we ask that you leave the site promptly as soon as you have collected your child.

Parents of children in Year 2 should collect their children from the main entrance (School Office) at 3:30pm. Please form an orderly queue along the pavement on Station Road in order not to cause an obstruction to the general public.

Year 3, Year 4, Year 5 – 3:40pm

Parents of children in Year 3 and Year 4 should collect their children from the playground (accessed from Elmgrove Road) at 3:40pm. Please arrive on time and follow the one-way system in operation. In order to facilitate the safe dismissal of all pupils we ask that you leave the site promptly as soon as you have collected your child.

Parents of children in Year 5 should collect their children from the main entrance (School Office) at 3:40pm. Please form an orderly queue along the pavement on Station Road in order not to cause an obstruction to the general public.

Access to the School Site / Appointments

All visitors to the school will remain by prior appointment other than in an emergency. Please contact the school office by telephone on 020 3019 6363 or by email on office@stjeormebilingual.org. Staff in the school office will be pleased to help you. If you would like to speak with a member of school staff, please contact the administration team, who will arrange for them to contact you by phone or arrange a meeting.

We trust you will have an enjoyable weekend and look forward to seeing the children on Monday morning.

Yours sincerely,

Revd Daniel Norris
Headteacher